

Meeting of Pendleton Council Meeting held on Wednesday 15th November 2017
 Present : Cllr W.R. Whitwell
 (in the Chair), Cllr G. Whitwell, Mrs R. Cowperthwaite R. Saville and Mrs N. Burnop.

In attendance : CC Cllr Albert Atkinson and Mrs M.A. Renton , Clerk

1. (a) **Apologies for absence.** RVBC Cllr R. Thomson,

1 (b) **Declarations of interest in any item on the agenda.** None.

2. Minutes of the meeting held on 2nd August 2017 and any matters arising-

These were approved and signed

Matters arising a) Bus stop on Whalley Road b) Signage of footpath at new houses at Standen Lane off Barraclough No progress to date but still complaints. There is a sign on the main road but the problem is in the location of the new houses where walkers do not know where the path is. Action- Clerk to pursue.

3. Planning applications No new applications

4. The website for a) Transparency Code and b) Village information generally.

A grant application was submitted and successful including for a laptop and printer/scanner. The website has been commissioned and the designer wishes to hold a meeting on Tuesday 21st November at 5pm. Cllr R. Whitwell. Mrs R Cowperthwaite and R. Saville all wished to attend and Mrs S. Marsden is also available at that time. It was agreed the village hall would be the most convenient venue. Clerk to inform Mr Daniel Williams, the web designer and Mrs S. Marsden of the location. Mrs Marsden also be asked to bring photos for selection , to bring the website to life. Local groups like the young farmers to be asked what information they wish to include.

5. Finding a new Clerk. The Clerk submitted her resignation effectively to end with the February 2018 meeting and its Minutes.Cllr G. Whitwell had approached a number of persons re this role and one had shown interest and is already a parish Clerk. The present Clerk is to obtain the CV of this applicant and the Chairman and Vice Chairman will interview.

6. Finance Matters

(a) Current receipts and payments. The following were agreed-

Sum required	Who for	Why	Legal Power
£125.00 - £25.00= £100	Mrs M.A. Renton Less tax	Clerk's Salary	S112 Local Government Act 1972

6.92	Mrs M.A. Renton	Clerks expenses Total payable to clerk= £106.92	S112 Local Government Act 1972
25.00	H.M. Revenue & Customs	Tax payable	Finance Acts
457.99	Mrs M A Renton	Reimburse for purchase of laptop, scanner and software	s111 Local Government Act 1972
390	Whitesands Media Ltd	Balance payable on completion of website. (£210 deposit already paid)	s111 Local Government Act 1972
Max 54	Whitesands Media Ltd	Domain name and backups- first 6 months can be grant assisted	s111 Local Government Act 1972
1033.91	Total	Potentially	

At time of meeting, bank balance=£3471.27

b and c) Councillors considered the expenditure to date and proposed budget for 2018-19 and resolved to precept for £1300

d) External Auditors report was received. The Clerk reported that the Auditors had mentioned minor issues about the inclusion of the Council tax support with the precept instead of as another receipt and the previous issue of the rounding as required of figures giving a £1 disparity. These points are for noting rather than formal reporting.

From next Financial year, this Council can apply for exemption from External Auditors having an annual turnover of less than £25000.

7. Correspondence to consider

a) Notices to be put up for LCC volunteering and CAB. These would be appropriate for the website. Cllr Mrs R. Cowperthwaite is to display these on the village hall noticeboard.

b) The Little Green Bus service had requested a financial contribution. This would be considered with other financial requests at the May 2018 meeting.

9. Outside Bodies. None attended

10. Any other business for noting/future action. None

11. Date of next meeting- 7th February 2018

Signature of Chairman _____